

SOUTH CAROLINA PLANNING EDUCATION ADVISORY COMMITTEE
MINUTES OF THE COMMITTEE MEETING

Tuesday, November 10, 2020, 10:00 a.m.
Telephone Conference Call

Members Present: Steve Riley, *Chairman*; Phil Lindler, *Vice-Chairman*, Cliff Ellis, *Members*

1. CALL TO ORDER

Mr. Riley called the meeting to order at 10:00 a.m.

2. FREEDOM OF INFORMATION ACT COMPLIANCE

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act

3. APPROVAL OF MINUTES

a. Regular Meeting of May 12, 2020

b. Special Meeting of June 16, 2020

Mr. Lindler moved to approve the minutes. Dr. Ellis seconded. The minutes were approved by a vote of 3-0.

4. UNFINISHED BUSINESS - NONE

5. NEW BUSINESS

a. Proposed 2021 Meeting Dates

Dr. Ellis moved to amend the proposed 2021 meeting dates as follows: Monday, February 8th at 11:30 am, Monday, May 10th at 10:00 am, Monday, August 9th at 10:00 am, and Monday, November 8th at 10:00 am. Mr. Lindler seconded. The amended proposed 2021 meeting dates were approved by a vote of 3-0.

b. Consideration of the Draft 2020 Annual Report

The Committee reviewed and discussed the 2020 Annual Report. Mr. Lindler moved to approve. Dr. Ellis seconded. The 2020 Annual Report was approved by a vote of 3-0.

c. Discussion of Transition of Administrative Responsibilities to MASC

Mr. Riley discussed with the Committee that with his impending retirement from the Town of Hilton Head Island, the administrative support would transition to MASC. He reported that he had talked to Eric Budds who would be speaking with the current support staff about transitioning over the materials.

6. ADJOURNMENT

Mr. Lindler moved to adjourn. Dr. Ellis seconded. The meeting was adjourned at 10:25 a.m.